



STATE OF ARKANSAS

**ASA HUTCHINSON
GOVERNOR**

June 20, 2018

Dear Agency Directors:

As the Department of Information Systems (DIS) progresses with its five-year plan for IT infrastructure consolidation, a methodical, tactical procedure is necessary for a successful transition.

Arkansas will implement its approach based on an effective process used by the state of Michigan. The method created push/pull teams comprised of individuals with knowledge and expertise about the impact IT infrastructure consolidation could have on the unique technology and business issues of their agency.

Push team members will advocate for the interests of their own agency, while pull team members will incorporate information collected from the push team into the consolidation process and the end-state design. Each team will have a specific function and its own set of established roles and responsibilities.

I am requesting for each agency director to identify and assign the appropriate individual(s) from your agency to serve on either a push team or pull team and provide this information to DIS Push/Pull team lead Donnie Matthews (donald.matthews@arkansas.gov) no later than July 6, 2018.

To help you better determine the most qualified individuals from your agency to serve on either a push team or pull team, please refer to the detailed description and responsibilities matrix included with this memo.

Thank you for your continued cooperation as we work to modernize the way we manage information technology. This unified method will lend itself to creating program and service efficiencies and will transform the way government meets the needs of its citizens.

Sincerely,

A handwritten signature in black ink that reads "Asa Hutchinson".

Asa Hutchinson