



Arkansas
Department of
information
Systems



Evolve 365 Tips & Tricks

Join us for our Tips and Tricks webcast! In just 30 quick minutes, you can learn all about Office 365 and how you can increase your productivity. This webcast is held on Wednesday mornings at 11:30 am EST / 8:30 am PST. Just a quick 30 minutes and you can learn some simple and easy tips!

Topics can range anywhere from introductory content to more in depth knowledge of the applications you use most. Below is the schedule for this month.

January Topics:

- January 2nd – Overview of Planner Online
- January 16th – Overview of OneDrive for Business
- January 30th – Office Tips & Shortcuts

The link below will take you to our Tips & Tricks page. Simply click on the “add to calendar” button on the bottom of the page to add the series to your calendar.

[View Upcoming Topics](#)

Evolve 365 offers on demand self-help training with thousands of easily searchable videos and regularly updated content, so you can keep up with the evolving nature of Office 365. The self-paced training allows you to learn at your own speed and offers regular tips and tricks to keep you current.